

The overall maximum relocation expense reimbursement must not exceed \$10,000. Candidates will have 6 months to submit receipts or until March 1, 2024 whichever date occurs first. Established maximum limits per category.

Category	Sub Category	Eligible Expenses	Maximum Amount \$ with Receipts	Maximum Amount \$ without Receipts	Limitations
Pre-Location House Hunting	Meals	Breakfast Lunch Dinner	N/A	\$10.50 \$13.00 \$24.00	Successful candidate – up to 10 days maximum
	Meals (spouse)	Breakfast Lunch Dinner	N/A	\$10.50 \$13.00 \$24.00	Spouses/benefit partner only, if applicable – up to 10 days maximum
	Accommodation	Edmonton, Calgary, Central and South Zones	\$200 per night including taxes	\$20.15	Maximum 10 days – only one claim per successful candidate and spouse/benefit, if applicable
	Accommodation	North Zone	\$250 per night including taxes	\$20.15	Maximum 10 days – only one claim per successful candidate and spouse/benefit, if applicable
	Transportation	Air (only when is most economical and direct means)	Outside Alberta - \$1,000 return including taxes Within Alberta - \$600 return including taxes	None	Return airfare for successful candidate and spouse/benefit only, if applicable
		Private Vehicle	N/A	\$0.505 per km	Maximum 10 days - cannot be claimed if rental vehicle claimed
		Rental Vehicle	10 days	None	Maximum 10 days - cannot be claimed if private vehicle claimed
Household	Legal Fees	For sale and/or purchase of	\$1950.00	None	Primary residence only

Category	Sub Category	Eligible Expenses	Maximum Amount \$ with Receipts	Maximum Amount \$ without Receipts	Limitations
		primary residence only			
	Real Estate Commission Fees	For sale of primary residence only	See limitations	None	Must be listed within 6 months of acceptance of offer of employment and sold within one year
	Moving Expenses for household effects and one vehicle	Moving Company	See limitations	None	Excludes purchase of any household items, cleaning products, maintenance, etc. Vehicle must be that of successful candidate
	Mobile or Modular Home	Moving Company	See limitations	None	Must be the primary residence of successful candidate and cannot be combined with sale of home
Relocation	Meals for Successful Candidate	Breakfast Lunch Dinner	N/A	\$10.50 \$13.00 \$24.00	Only successful candidate is eligible for meal allowance during relocation for maximum period of 10 days
	Subsistence Allowance	Spouse/Partner or dependent child 10 years and older	N/A	\$40.85	Maximum 10 days (each family member)
		Dependent child under 10 years	N/A	\$17.10	Maximum 10 days (each family member)
	Transportation	Private Vehicle	N/A	\$0.505 per km	Cannot be claimed if rental vehicle claimed
	Temporary Accommodation	Edmonton, Calgary, Central and South Zones	\$200 per night including taxes	\$20.15	Maximum 10 days – only one claim per successful candidate and family members
	Temporary Accommodation	North Zone	\$250 per night	\$20.15	Maximum 10 days – only one claim per

## Relocation Expense Reimbursement Maximum Limits

Category	Sub Category	Eligible Expenses	Maximum Amount \$ with Receipts	Maximum Amount \$ without Receipts	Limitations
			including taxes		successful candidate and family members
Incidental	Other items – excludes purchases of any household items, cleaning products, maintenance items		\$1832	\$735	One time payment for expenses not specified in this table – must be included as part of the maximum total for all combined categories
Discretionary	Mortgage Penalty		3 months penalty or maximum of \$6,000 whichever is less	None	For successful candidate’s primary residence - cannot be combined with Tenancy Lease Penalty
	Tenancy Lease Penalty		3 months penalty or maximum of \$3,600 whichever is less	None	For successful candidate’s primary residence - cannot be combined with Mortgage Penalty
	Interim Financing Interest Charges		6 months interest charges or a maximum of \$3,600, whichever is less	None	Bridge loan for down payment on purchase of new residence pending sale of former residence