

## RURAL CAPACITY INVESTMENT FUND (RCIF)

### Relocation Expense Reimbursement

#### Relocation Expense Reimbursement Agreement Maximum Limits

The overall maximum relocation expense reimbursement must not exceed \$10,000. Candidates will have 6 months to submit receipts or until March 1, 2024 whichever date occurs first. Established maximum limits per category.

Category	Eligible Expense	Maximum \$	Other Maximum	Limitations
<b>Food</b>	Meals	Reimbursement with receipt	Allowance without receipt	Successful candidate and spouse/benefit partner only, if applicable - up to 10 days maximum
	Breakfast	N/A	\$10.50	
	Lunch	N/A	\$13.00	
	Dinner	N/A	\$24.00	
<b>Subsistence Allowance</b>			\$40.85 per day	Spouse/benefit partner of a successful candidate or dependent child 10 years of age and over – up to 10 days maximum
			\$17.10 per day	Dependent child under 10 years of age – up to 10 days maximum
<b>Accommodation</b>		Actual expense to a maximum as follows: <ul style="list-style-type: none"> <li>● Edmonton, Calgary, Central, and South Zones - \$200.00 per night including taxes;</li> <li>● North Zone - \$250 including taxes per night</li> </ul>	\$20.15 for private accommodation	Only one claim per successful candidate and spouse/benefit partner, if applicable, up to 10 days maximum
<b>Transportation</b>	Air – only when is most economical and direct means	Outside Alberta - \$1000 return including taxes Within Alberta - \$600 return including taxes		Return airfare for successful candidate and spouse/benefit partner only, if applicable

Category	Eligible Expense	Maximum \$	Other Maximum	Limitations
	Private vehicle	\$0.505/km		Up to maximum 10 days – cannot be claimed if rental vehicle claimed
	Rental vehicle			Up to maximum 10 days – cannot be claimed if private vehicle claimed
<b>Professional Fees</b>	Legal fees	\$1,950		For sale and or purchase of primary residence only
	Real estate fees (commission)			For sale of primary residence only – must be listed within 6 months of acceptance of offer of employment and sold within one year of listing. Extension to time limitations may be granted on written approval of the RCIF Committee
<b>Moving Expenses</b>	Move household effects and one vehicle <i>(excludes purchase of items)</i>			Vehicle must be that of successful candidate
	Mobile or modular home			Must be primary residence of successful candidate and cannot be combined with the sale of another residence
<b>Incidentals</b>	Excludes purchase of household items	\$735 allowance <i>(no receipts)</i> ; or \$1832 for actual expenditures with receipt		One time payment for expenses not specified in this table – must be included as part of the maximum total for all combined categories.
	Mortgage penalty	3 months' penalty or maximum of \$6000, whichever is less		For successful candidate's primary residence – cannot be combined with tenancy lease penalty
	Tenancy lease penalty	3 months' penalty or a maximum of \$3600, whichever is less		For successful candidate's primary residence – cannot be combined with mortgage penalty

Category	Eligible Expense	Maximum \$	Other Maximum	Limitations
	Interim financing interest charges	6 months interest charges or a maximum of \$3600, whichever is less		Bridge loan for down payment on purchase of new residence pending sale of former residence